|  |  |  |  |
| --- | --- | --- | --- |
| Logo placeholder | | Sales Receipt | |
| Company Slogan | | | **Date:** Date Receipt # No. |
| Sold To | Customer Name  Company Name  Street Address  City, ST ZIP Code  Phone  Customer ID No. | |  |

|  |  |  |
| --- | --- | --- |
| **Payment Method** | **Check No.** | **Job** |
|  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Qty** | **Item #** | **Description** | **Unit Price** | **Discount** | **Line Total** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  | Total Discount |  |  |
|  |  |  |  | Subtotal |  |
|  |  |  |  | Sales Tax |  |
|  |  |  |  | Total |  |
|  |  |  |  |  |  |

**Thank you for your business!**

**Company Name Street Address,City, ST ZIP Code Phone Fax Email**